

Minutes of May 20, 2025, Regular Village Board Meeting
Held at First Presbyterian Church, 312 Church Street, Clinton, WI 53525

1. **Call to Order and Roll Call** – President Peterson called the Regular Village Board meeting to order at 7:00p.m. Present were Trustees Aarud, Barbour, Dammen, Risseeuw, Troha. Trustee Laatz was absent. Also present: Clerk/Treasurer Franseen, Chief Schultz, DPW Johnson, Library Director Langer, and Administrator Risse.
2. **Approval of Minutes:** Trustee Aarud made the motion to approve the minutes of the Regular Village Board Meeting – March 18, 2025, Trustee Dammen seconded the motion. Motion carried 6-0.
3. **Oath of Office** – Tom Peterson was sworn in as Village President by Clerk/Treasurer Franseen. Eric Barbour, Sue Dammen and Jeanette Troha were sworn in as Trustees by Clerk/Treasurer Franseen.
4. **New Business**
 - a. Clerk/Treasurer Franseen read the resignation letters from Trustee Troha and Trustee Laatz. She also read Proclamations thanking them for their service.
 - b. President Peterson moved to appoint Stacy Beals to the Village Board to replace Trustee Troha, Trustee Risseeuw seconded. Motion carried 5-0.
 - c. President Peterson moved to appoint Deb Torkilson to the Village Board to replace Trustee Laatz, Trustee Risseeuw seconded. Motion carried 5-0.
 - d. Clerk/Treasurer Franseen swore in Stacy Beals and Deb Torkilson.
5. **Reports:**
 - a. **Chief** – Officers Rufer and Schumer and Chief participated at the elementary school for the “Read Across America” program. Officer Cisneros graduated from The Northwestern School Of Police Staff and Command and will be promoted to full time when Officer Rufer retires in May. He is still working on the annual report.
 - b. **Public Works Director**- He and his staff are meeting tomorrow (April 16) with EPA & DNR. They are going to assist with identifying lead services. Clean up in the parks is completed. Arbor day is April 25th. Public Works will be planting a tree. All are welcome.
 - c. **Clerk/Treasurer** – Prior to the May Village Board meeting, the Board of Review will hold a meet and adjourn (to a future date) meeting. Assessors haven’t decided what the future date will be. The Auditors filed our Form C and annual PSC report. They completed our 2024 Annual Financial Report. Now she’ll work on closing December 2024, January, February and March 2025. All election records have been entered into WisVote and everything has been completed for the April 2nd election.
 - d. **Deputy Clerk/Treasurer** – Not present
 - e. **Library Director** – A book sale is going on now. They are enjoying the hydroponics class. There will be a meeting April 18th for the summer reading program. He participated in a Pirate Themed story time. He will be at the Literacy Café on April 17th.
 - f. **Village Attorney** – Not present
 - g. **Village Engineer** – He is reviewing Plat III New Leaf Homes/Essex Development. He has sent the lift station specs to the DNR.
 - h. **Clinton Fire District** – Trustee Aarud reported they are replacing worn helmets with new ones. They are still working with Town Bank for a line of credit loan and with Brown Oil to purchase bulk fuel.
 - i. **Plan Commission** – No meeting.
 - j. **Senior Center** – They are cosponsoring a Lucille Ball program on April 19th. Not many people attended their Home Improvement Contract Fraud meeting.
 - k. **Chamber of Commerce** –Next meeting is scheduled for tomorrow (April 16th) at Cougar Lanes. He’s working with food truck owners on permitting. There will be a ribbon cutting at

the Hemp store on April 17th. They are sponsoring “Marketing with AI” webinar on May 6th.

1. **Administrator** – He was able to file our final report for ARPA. The personnel issue he reported to the board has been resolved.

6. New Business

- a. **Bid Project C-23-02, Well #3 Filtration Building:** Trustee Risseuw moved to approve, Trustee Dammen seconded. Motion carried 7-0.
- b. **Plat III (New Leaf Homes/Essex Development) Extension Request:** Trustee Aarud moved to approve an extension to December 31, 2025, Trustee Risseuw seconded. Motion carried 7-0.
- c. **Ordinance 2025-02 to Replace Chapter 23 Entitled “Fire Prevention and Protection” Article II, Section 23-25 and 23-26** – Trustee Dammen moved to adopt Ordinance 2025-02, Trustee Aarud seconded. Motion carried 7-0.
- d. **Ordinance 2025-03 to Remove Appendix A Entitled “Fee Schedule”** – Trustee Barbour moved to adopt Ordinance 2025-03, Trustee Dammen seconded. Motion carried 7-0.
- e. **Resolution 2025-03 Establishing a Fee Schedule for the Village of Clinton** – Trustee Risseuw moved to adopt Resolution 2025-03, Trustee Dammen seconded. Motion carried 6-1.

7. Approval of Monthly Financial Report – March 2025. Report will be available at the May meeting.

8. Approval of Checks and Invoices - Trustee Dammen moved to approve General Fund checks totaling \$232,230.76; Water/Sewer checks totaling \$223,113.85, Trustee Aarud seconded. Motion carried 7-0.

9. Adjournment – Trustee Risseuw moved to adjourn at 7:41 p.m., Trustee Aarud seconded. Motion carried 7-0.

Respectfully Submitted by Pam Franseen, Clerk/Treasurer