

## Clinton Public Library Board of Trustees Meeting Minutes

Thursday, Sept 18 2025 4:30 pm

In Attendance: Nicole Inman, Jenny Membrino, Sue Koch, Suzanne Dammen, Joseph Langer

Absent: Ashley Smith

1. Call to Order by Sue Koch 4:32pm
2. August meeting minutes approved
3. No financials available, will approve in October
4. Library Director's report: Matthew will be resigning as of Sept 26<sup>th</sup> due to college obligations. Home School parents are looking for some support and ideas for programs. Decline seen in gaming group. Oct-Nov Story Times will begin. Theme books are being taken to Elementary School for teachers. A goal of working with 2<sup>nd</sup> and 3<sup>rd</sup> grade on books for teacher themes. Partnering with 4<sup>th</sup> grade is in the works. Lego, Baking and Knitting classes will begin soon.

### OLD BUSINESS

1. Motion made and seconded to table any discussion or action Library Board Trustee Code of Conduct until an actual Code of Conduct can be introduced

### NEW BUSINESS

1. Motion made and seconded to table the Review and Acknowledgement of Roles and Responsibilities of Library Board Trustees and Library Director until the Code of Conduct is formed and accepted
2. County Tax Exemption will be looked into further by Suzanne Dammen. Requesting the timeline and penalties, etc. if we do not meet the deadline. This information will come from more understanding from Pam Franseen in the Village office. More to be discussed in October. We are having to work with the Village budget timelines, etc.
3. We will begin to look at a governance committee on dealing with Job Descriptions, the Board's role with the Village, bringing issues to the Board and having a good understanding of the codes, etc.

### COMMUNICATIONS

None from Foundation or Friends

Motion made and seconded to adjourn 5:21pm Respectfully submitted: Suzanne Dammen, Village Trustee