

Minutes of June 17, 2025, Regular Village Board Meeting
Held at First Presbyterian Church, 312 Church Street, Clinton, WI 53525

1. **Call to Order and Roll Call** – President Peterson called the Regular Village Board meeting to order at 7:00p.m. Present were Trustees Barbour, Beals, Dammen and Torkilson. Trustees Aarud and Risseuw were absent. Also present: Clerk/Treasurer Franseen, Chief Schultz, DPW Johnson, and Administrator Risse.
2. **Approval of Minutes:** Trustee Dammen made the motion to approve the minutes of the Regular Village Board Meeting – May 20, 2025, Trustee Torkilson seconded the motion. Motion carried 5-0.
3. **Public Appearances:** none
4. **Reports:**
 - a. **Chief** – Memorial Day Parade was a success. He attended Model A Days. The Clinton Market and the car show at the school were also successful. His annual report (2024) is done.
 - b. **Public Works Director**- He's working with EPA contractor. Letters will be sent asking customers to photograph their water pipes and send them in. Houses built after 1978 should be okay. The streetlight at Ogden and Church streets is fixed.
 - c. **Clerk/Treasurer** – processed all license renewal applications and typed up licenses (waiting for board approval tonight). May's financial reports are done. Dan is big help in office.
 - d. **Library Director** – Trustee Dammen reported library has entered the third phase of its strategic planning. Summer Reading Program starts next week. A pair of acrobats performed this week. Joseph received the 2025 School Bell Award for supporting Clinton elementary school and teachers at the high school graduation ceremony.
 - e. **Village Engineer** – The final Plat 3 plan will be presented at the July meeting. Bids for the lift station will be in November.
 - f. **Clinton Fire District** – YTD calls are 295; last year 230. Road construction is everywhere. They reinstated the captain's position. About 300 were served at the spaghetti dinner. Chief Ruosch asked if there were any questions about the 2024 report.
 - g. **Chamber of Commerce** – They will be working on Fall-O-Ween and Winter Wonderland Parade. They will put up "Detour" signs north of Village. Looking for a host for their annual meeting.
 - h. **Administrator** – Issued an Lexipol policy on cyber security. Looking at having a 2-step login for emails. There is another interested party in the Ulrich building.
5. **New Business**
 - a. **2025 Alcohol Establishment License Renewals:** Trustee Torkilson moved to approve the 2025 Alcohol Establishment License Renewals, Trustee Beals seconded. Motion carried 5-0.
 - b. **2025 Cigarette, Tobacco and Electronic Vaping Device License Renewals:** Trustee Beals moved to approve the Cigarette, Tobacco and Electronic Vaping Device License Renewals, Trustee Dammen seconded. Motion carried 5-0.
 - c. **2025 Alcohol Beverage Operator License Renewals:** Trustee Dammen moved to approve the 2025 Alcohol Beverage Operator License Renewals, Trustee Torkilson seconded. Motion carried 5-0.
 - d. **Beverage Operator License for Logan Koch (Cougar Lanes):** Trustee Beals moved to approve a Beverage Operator License for Logan Koch, Trustee Dammen seconded. Motion carried 5-0.
 - e. **Beverage Operator License for Kaitlynn Shlemon (Clinton Foods):** Trustee Torkilson moved to deny a Beverage Operator License for Kaitlynn Shlemon, Trustee Dammen seconded. Motion carried 5-0.

f. Resolution 2025-06: A Resolution Acknowledging Receipt and Review of the 2024 Village of Clinton Compliance Maintenance Annual Report as Required by the Wisconsin Pollutant Discharge Elimination System Permit Issued by the Wisconsin Department of Natural Resources: Trustee Dammen moved to approve the 2024 CMAR, Trustee Torkilson seconded. Motion carried 5-0.

- 6. Approval of Monthly Financial Report – May 2025.** Trustee Beals moved to approve the May 2025 Financial Report, Trustee Dammen seconded. Motion carried 5-0.
- 7. Approval of Checks and Invoices -** Trustee Dammen moved to approve General Fund checks totaling \$35,930.90; Water/Sewer checks totaling \$67,474.30, Trustee Torkilson seconded. Motion carried 5-0.
- 8. Adjournment –** Trustee Barbour moved to adjourn at 7:34 p.m., Trustee Beals seconded. Motion carried 5-0.

Respectfully Submitted by Pam Franseen, Clerk/Treasurer