- 1. Call to Order by Alecia Downs at 7pm
  - a. Present: Alecia Downs, Dee Hahn, Jennifer Laatz, Theresa Wellnitz, Nicole Inman, Joseph Langer and Dan Risse
  - b. Absent: None
- 2. Approval of Minutes from November 16, 2023 Library Board Meeting
  - a. Motion made for approval by Nicole Inman and seconded by Jennifer Laatz. All in favor. Motion carried.
- 3. Approval of Financial Report
  - a. Motion made for approval by Jennifer Laatz and seconded by Dee Hahn. All in favor. Motion carried.
- 4. Library Director's report
  - a. Cookie Program had more than expected attendees. They made gingerbread houses. Santa and The Grinch attended.
  - b. Continuing to genrefy the fiction section (mystery, nonfiction, etc.)
  - c. CPL was awarded the South Asia grant for \$1000
  - d. All programs are going well with steady numbers.
  - e. Joseph has not visited Willowick to read to residents due to time. Suggestion: contact CCSD to see if students need volunteer hours and set them up to read.
  - f. Question: The Senior Center also has a Book Club. Joseph helps with this.
- 5. Unfinished Business
  - a. Discussion and action on new book shelves for children's area
    - i. General Discussion. Motion made to postpone the vote until January 2024 by Jennifer Laatz and seconded by Theresa Wellnitz. All in favor. Motion carried.
  - b. Discussion and Action on CPL Foundation request for funding for children's shelving
    - i. General Discussion. Motion made to postpone the vote until January 2024 by Jennifer Laatz and seconded by Theresa Wellnitz. All in favor. Motion carried.
- 6. New Business
  - a. none
- 7. Communications
  - a. Foundation- None
  - b. Friends- None

- 8. Move to Closed session per WI State 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, Director Joseph Langer Performance Evaluation
  - a. Motion made to move to Closed Session by Theresa Wellnitz at 7:26pm and seconded by Jennifer Laatz. All in favor. Motion carried.
  - b. Motion made to adjourn from Closed Session by Jennifer Laatz at 7:48pm and seconded by Dee Hahn. All in favor. Motion carried.
- 9. Adjournment at 7:48pm
  - a. Motion made to adjourn by Jennifer Laatz at 7:48pm. All in favor. Motion carried.