

## Meeting Minutes

Clinton Public Library Board of Trustees Meeting

Thursday, January 19, 2023 at 7:00pm

1. Call to Order at 7:00pm
  - a. Members Present: Jennifer Laatz, Dee Hahn, Dina Knibbs, Nicole Inman
  - b. Members Absent: Theresa Wellnitz
  - c. Other Present: Joseph Langer, Dan Risse
  
2. Approval of
  - a. Minutes from December 14, 2022  
Motion to approve made by Jennifer Laatz and seconded by Dee Hahn. All approved, motion carried.
  
3. Approval of Financial Report
  - a. Motion made by Dee Hahn and seconded by Nicole Inman. All approved, motion carried.
  
4. Library Director's Report  
Langer finished all required classes and is now certified by the State of Wisconsin as a Class 2 Library Director. Updated the board on programs and book sale.
  
5. Old Business - None
  
6. New Business
  - a. Discussion and action on closing the library for elections on 4/4/23 – Motion to approve by Dina Knibbs and seconded by Nicole Inman. All approved, motion carried.
  - b. Discussion and action on carrying over vacation time from 2022 to 2023 for Library Director Joseph Langer – Motion to approve the carryover of 64 hours of vacation from 2022 to 2023 for Langer made by Dina Knibbs and seconded by Dee Hahn. Further direction was given to Library Director Joseph Langer going forward that he would be allowed to carry-over, consistent with other Village Department Heads, up to 80 hours without needing to come back to the library board. All approved, motion carried.
  
7. Communications:
  - a. Foundation – none
  - b. Friends – none
  
8. Move to Closed Session per WI State Statute 19.85(1)(c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercises responsibility: Specifically, Director Joseph Langer Performance Evaluation.

- a. Dina Knibbs made a motion to go into closed session at 7:15pm. Dee Hahn seconded the motion. All approved, motion carried.
  - b. Dina Knibbs made a motion to come out of the closed session at 7:40pm. Dee Hahn seconded the motion. All approved, motion carried.
9. Adjournment at 7:40pm
- a. Dina Knibbs moved to adjourn the meeting.

APPROVED XXX