

MINUTES of February 17, 2026

Regular Village Board Meeting at 7:00 p.m. Held at First Presbyterian Church (Basement) 312 Church Street, Clinton, WI 53525

1. **Call to order and Roll Call** – President Peterson called the meeting to order at 7:00pm. Present were Trustees Aarud, Barbour, Beals, Dammen, Risseeuw, Torkilson. Also present: Chief Schutlz, Public Works Director Johnson, Deputy Clerk/Treasurer Kunkel and Administrator Risse.
2. **Approval of Minutes:** Trustee Risseeuw made the motion to approve the minutes of the Regular Board January 20, 2026. Trustee Dammen seconded. Motion carried 7-0
3. **Public Appearances:** Bruce Holcomb shared his agreement for the ATV/UTV routes in the Village. Dori Albrecht shared information on ages and types of ATV/UTV regulations as well as she is in favor of routes in the Village. Howard Puttremery expressed he is in favor of ATV/UTV routes in the Village.
4. **Reports:**
 - a) **Chief of Police:** He's completed the evaluations.
 - b) **Public Works Director:** Had the hearing with the PSC for the water increase. No one attended or submitted any comments. The final decision came in at 29.99% increase. Completed the Tree City application. Plan Commission will meet in March before the board meeting.
 - c) **Clerk/Treasurer:** Clerk Franseen not present. Deputy Clerk Kunkel mentions the December financial report as submitted by Franseen and still working on audit requests.
 - d) **Library Director:** He's continuing the child outreach through story time and book deliveries for K-4th grades. Regular Library programs continued. New after school storytelling Program designed for ages 6-12. He's been working with Staff Assistant Schultz to develop a baby Storytime program which will focus on motor skills, rhythm, and early language development.
 - e) **Village Attorney:** Not present
 - f) **Village Engineer:** Finished up the lift station project.
 - g) **Clinton Fire District:** There was a total of 49 calls in January; 43 EMS calls, 6 fire incidents and various other assists. Of those calls the Village of Clinton had 35 EMS calls and 2 Fire incidents. Current staffing level at 43 members including 2 recruitments and one resignation.
 - h) **Plan Commission:** There will be a Planning meeting before the Board meeting on March 17th, 2026.
 - i) **Senior Center:** They are still working on getting the van ready for sale.
 - j) **Chamber of Commerce:**
 - k) **Administrator:** Risse
5. **New Business:**
 - a) **ATV/UTV usage in the Village** – Administrator Risse on the ATV/UTV usage. He shared some estimated costs for signage at \$590.64 and attorney fees at \$1,000 if the board chooses to move forward. Not included in costs are posts and permit fees. Torkilson motioned to move forward with ATV/UTV usage. Barbour seconded. Motion carried 7-0

- b) **Operator's License for Jennifer Schell** – Torkilson made the motion to approve operator's license for Jennifer Schell. Dammen seconded. Motion carried 7-0
- c) **Operator's License for Emilie Cerny** - Beals motioned to approve operator's license for Emilie Cerny. Torkilson seconded. Motion carries 7-0
- d) **Operator's License for Kristen Kotch** - Torkilson motioned to approve operator's license for Kristen Kotch. Aarud seconded. Motion carries 7-0
- e) **Operator's License for Theresa Jenson** – Risseeuw motioned to approve operator's license for Theresa Jenson. Dammen seconded. Motion carries 7-0
- f) **Operator's License for Danielle Tyler** – Risseeuw motioned to deny issuance of operator's license for Danielle Tyler. Torkilson seconded. Motion carries 7-0
- g) **Water Utility Budget** – Dammen motioned to approve Water Utility Budget. Aarud seconded. Motion carried 7-0
- h) **Sewer Utility Budget** – Dammen motioned to approve Sewer Utility Budget. Torkilson seconded the motion. Motion carried 7-0
- i) **Extraterritorial lot line adjustment on E. Lake Shore Rd. in Town of Clinton** – Torkilson motioned to approve the extraterritorial lot line adjustment on E. Lakeshore Rd in Town of Clinton. Beals seconded. Motion carried 7-0

- 6. **Monthly Financial Report — December 2025** – Risseeuw motioned to approve December 2025 Financial Report. Dammen seconded. Motion carried 7-0
- 7. **Approval of Checks and Invoices** – Dammen motioned to approve General Fund checks for \$1,155,421.64 and Water and Sewer for \$131,965.86. Torkilson seconded. Motion carried 7-0 (Note: Checks & Invoices are available for viewing in the village office)
- 8. **Adjournment** – Beals motioned to adjourn at 7:46pm. Aarud seconded. Motion carried 7-0

Respectfully Submitted,

Jaymie J. Kunkel, Deputy Clerk/Treasurer

APPROVED: March 17, 2026