

**Minutes of January 20, 2026, Regular Village Board Meeting  
Held at First Presbyterian Church, 312 Church Street, Clinton, WI 53525**

1. **Call to Order and Roll Call** – President Peterson called the Regular Village Board meeting to order at 7:00 p.m. Present were Trustees Aarud, Beals, Dammen, Risseuw and Torkilson. Absent was Trustee Barbour. Also present: Chief Schultz, Public Works Director Johnson, Clerk/Treasurer Franseen and Administrator Risse.
2. **Approval of Minutes:** Trustee Aarud made the motion to approve the minutes of the Regular Village Board Meeting on December 16, 2025 and Special Village Board Meeting on December 29, 2025. Trustee Dammen seconded. Motion carried 6-0.
3. **Public Appearances:**  
Tim Pogorelski spoke for business owners who would like to see the Village allow ATV/UTVs. It would bring business to the village.
4. **Reports:**
  - a. **Chief of Police** – He’s working on officer evaluations and the annual report.
  - b. **Public Works Director** – He discussed the request for “no parking” signs to be removed in the 500 block of East Street with Administrator Risse and Chief Schultz. It was the consensus that parking should be allowed in this area. He will work on the “Parking” ordinance to reflect this. He handed out a DRAFT of the PSC Water Rate Increase. The Zoom meeting is February 4<sup>th</sup> at 1 p.m. He stated he won’t have the Water Utility Budget and Sewer Utility Budget until after the decision PSC makes on our water rate increase (items 5 d & e). He also stated no action is required on item 5 f as the owner’s insurance company is covering the high water/sewer bill caused by the Fire Department’s “hammer” action on December 6<sup>th</sup> that resulted in the meter at this property to burst.
  - c. **Clerk/Treasurer** – She introduced Jaymie Kunkel who will begin working in the administrative office February 2<sup>nd</sup>. She has worked for 26 years for the Village of Sharon. The December report from the County Treasurer’s office shows no delinquent specials for 2022 or 2023. For 2024 there are 4 delinquent recycling charges totaling \$300. This is amazing as there are often delinquent specials over \$10,000. She spoke with Mike in the Beloit Post Office about the very poor mail delivery of the December water/sewer bills that were mailed in Clinton on January 2<sup>nd</sup>. He said they don’t understand the new procedure of postmarking only in sorting centers (ours is Milwaukee). Some of the bills were postmarked January 14<sup>th</sup> (far outside of the 3-5 day new procedure rules). He said he would send a message up the chain of command and get a response to Katie (postmistress in Clinton). He can’t copy our office on the email but would instruct Katie to make the Village a copy.
  - d. **Library Director** – He’s continuing interaction with the elementary school; expanding it to 3<sup>rd</sup> graders. He’s beginning a Baby Story Hour.
  - e. **Village Engineer** – They’re prepping for the electrical service for the lift station in Phase III.
  - f. **Clinton Fire District** – They sent 3 reports to be copied for this meeting (2026 Goals for Fire District, DRAFT minutes from January 15<sup>th</sup> and the Chief’s December report .

- g. **Senior Center** – They are at 80% membership renewal. There is interest in playing cribbage. The bus is out of service as they will be selling it. He introduced Kris Tomaszewski as their new president.
- h. **Chamber of Commerce** – They will be meeting January 21<sup>st</sup> at 1 p.m.
- i. **Administrator** – Done with the first 40 requests from the auditor; received another 40. Commented on the slow mail delivery that caused a large number of inquiring phone calls and walk-ins.

**5. New Business:**

- a. **Food Truck Vendors Permit** – Trustee Dammen moved to abolish the required food truck vendor permit, Trustee Risseuw seconded. Motion carried 6-0.
- b. **ATV/UTV Usage in Village** – Administrator Risse explained some of the requirements in order for this; permission from state (Church Street is State Highway 140), permission from Rock County (Milwaukee and Mill Streets), cost of signs, training police officers on the rules. Risse will further investigate the DOT/DMV rules. President Peterson moved to postpone this item, Trustee Torkilson seconded. Motion carried 6-0.
- c. **New/Used Fire Truck** - President Peterson moved to set a ceiling on the purchase at \$500,000 with loan payments not to exceed budgeted amount. Trustee Aarud second. Motion carried 5-0 with Trustee Risseuw abstaining.
- d. **Water Utility Budget** – not available.
- e. **Sewer Utility Budget** – not available.
- f. **212 East Street Water Utility Bill** – no action required.

**6. Approval of Monthly Financial Reports** – Trustee Dammen moved to approve the November report, Trustee Torkilson seconded. Motion carried 6-0.

**7. Approval of Checks and Invoices** -Trustee Dammen moved approve General Fund checks totaling \$1,245,444.77 and water/sewer checks totaling \$71,860.43, Trustee Torkilson seconded. Motion carried 6-0.

**8. Adjournment** – President Peterson moved to adjourn, Trustee Torkilson seconded. Motion carried 6-0. Meeting adjourned at 8:06 p.m.

Respectfully Submitted by Pam Franseen, Clerk/Treasurer