

Clinton Public Library Board of Trustees Meeting

Thursday, July 16, 2026

1. Call to order by Jenny Membrino 4:31PM Present: Jenny Membrino, Shannon Guetschow, Nicole Inman, Suzanne Dammen, Joseph Langer, Dan Risse. Absent: Ashley Smith
2. Minutes of June 18th approved with wording change in #3 from "in July meeting" to "at future meeting" Jenny motion to approve, Nicole seconded. Motion Carried
3. Village May Financial report approved, motion Suzanne, Shannon seconded. Motion carried. CPL June Budget Tracker approved, motion Nicole, Jenny seconded. Motion carried
4. No public appearances
5. Joseph presented a shortened version, board appreciated the attempt at keeping things more concise. In addition, the visitor counter has been repaired for more accurate counting of patrons. Suggested addition of a Facilities Concern area, to be presented monthly. Possibly consolidate the programs that are the same with total attendance for the reports, add the Spice Group. Joseph met with new school superintendent to share ideas for the upcoming school year, meeting was very positive
6. Budget reallocation figures moved to more appropriate categories. Line items were adjusted to reflect where shortfalls will be occurring. Possibly consider taking short fall amount from wages, to be discussed at a later meeting. Joseph presented ideas on reoccurring costs/services i.e. supplies. Training for Joseph and staff needs to be reevaluated for 2027 budget, Joseph will need to research ideas and present to board as part of the 2027 budget planning. Jenny motion to increase item 215 by \$2K, increase 350 by \$537 and 340 increase by \$3652, reducing 330 by \$6189. Suzanne seconded, motion carried
7. Expense approval process Jenny motion that going forward Joseph is to spend no monies without board approval with the exception of the reoccurring expenses. Shannon seconded, motion carried. Draft Program Evaluation Jenny motion to postpone, Suzanne seconded, motion carried
8. No Foundation report. Friends met, Joseph included minutes, etc. in board packet. Board will be helping Joseph ask for funds from Friends, discussing needs, etc.
9. No Future business discussions
10. Adjournment 6:08 PM, motion by Jenny, second by Suzanne, motion carried

Respectfully Submitted, Suzanne Dammen