

**NOTICE OF THE BOARD OF REVIEW MEETING
STATE OF WISCONSIN, VILLAGE OF CLINTON, ROCK COUNTY**

NOTICE IS HEREBY GIVEN that the Board of Review (BOR) for the Village of Clinton, Rock County, Wisconsin, shall hold its first meeting on Wednesday, May 1, 2024, from 5 pm to 7 pm at 301 Cross Street, Clinton, WI. 2023 Open Book Reviews will be held virtually on Tuesday, April 9, 2024, by appointment only from 10am to 2pm with the Village Assessor, Tyler Tannock (920-749-1995) or email tylert.apraz@gmail.com

Please be advised of the following requirements to appear before the BOR and procedural requirements if appearing before the BOR:

No person will be allowed to appear before the BOR, to testify to the board by telephone, or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view the property.

After the first BOR meeting and before the BOR's final adjournment, no person who is scheduled to appear before the BOR may contact or provide information to a member of the BOR about that person's objection except at a BOR session.

The BOR may not hear an objection to the amount or valuation of property unless, at least 48 hours before the BOR, the objector provides to the Village's Clerk written or oral Notice of Intent to File an Objection. This may be done by calling 608 676-5304; faxing 608 676-5984; emailing clerk@vi.clinton.wi.gov or appearing at the Village Hall 301 Cross Street, Clinton, WI. Except that upon a showing of good cause and the submission of a written objection, the board shall waive this requirement during the first 2 hours of the BOR's first scheduled meeting.

Objections to the amount or valuation of property shall first be made in writing and filed with the Village Clerk. The BOR may require objections to the amount or valuation of property to be submitted on forms approved by the Department of Revenue, and the BOR shall require that any forms include stated valuations of the property in question.

When appearing before the BOR, the objecting person shall specify in writing the person's estimate of value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the BOR, testify to the BOR by telephone, or object to a valuation if that valuation was made by the assessor or the objector using the income method; unless the person supplies the assessor all of the information about income and expenses, as specified in the assessor's manual under sec. 73.03 (2a) Wis Stats, that the assessor requests. The Village of Clinton has an ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph that provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under sec. 19.35(1) Wis Stats.

The BOR shall hear upon oath, by telephone, all ill or disabled persons who present to the BOR a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other person may testify by telephone.

No person may appear before the BOR, testify to the BOR by telephone, or contest the amount of any assessment unless, at least 48 hours before the first meeting of the BOR, that person provides to the Village Clerk notice as to whether the person will ask for the removal of a member of the BOR and, if so, which member, and provides a reasonable estimate of the length of time the hearing will take under 70.47(6m)(a) Wis Stats.

Village Clerk

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