

Minutes of the 2/18/2014 Clinton Village Board Meeting

1. **Call to Order and Roll Call** – Village President Tracy called the meeting to order at 7:00 p.m.
Roll Call – Present: Village President Tracy and Trustees Bickham, Bushue, Knibbs, Olson, and Torkilson. Trustee Jacobs was excused. Also present: Administrator Sheiffer, Lieutenant Hooker, Treasurer/Deputy Clerk Franseen, Director of PW Johnson, Library Director Mary Bieber, Frank McKearn of Batterman Engineers, Ed Nevers and Larry Krause of Donahue & Associates and interested public.
2. **Pledge of Allegiance** was stated by those present.
3. **Approval of the Minutes:** Trustee Torkilson moved, seconded by Trustee Bickham to approve the minutes of the regular board meeting of January 21, 2014 with a correction. Motion carried 6-0.
4. **Public appearances** – none.
5. **Business by Village President** - Tracy read a letter sent to Trustee Bushue by Wisconsin League of Municipalities congratulating him for his 20 years of public service.
6. **Committee Reports** - Public Works Committee; Trustee Olson said they started going through the building permit requirements and the new fee schedule from Independent Inspections. Forestry Board; Trustee Bushue said minutes from February 7th meeting are in packets. He will be asking for adoption of Resolution 2014-2 (agenda item 9-d).
7. **Reports of Village Officials** – Administrator Sheiffer reported that we were awarded the grant for cleanup work at 135 Milwaukee Street. The State still hasn't taken action taken on Village's application for Commercial Building Delegated Municipality Authority. Lieutenant Hooker reported the police department has joined Clinton Chamber of Commerce. He thinks this will help to coordinate the activities the Chamber plans during the year. Dan Stearns is working on converting the old office upstairs to a break room. He commended Officer Walz for his outstanding work. Director of PW Johnson said he is presenting a purchase order (agenda item 10). He has unsuccessfully tried to borrow a thawing machine from other municipalities. Treasurer/Deputy Clerk Franseen said she is reacquainting herself with election duties. She has received journal entries from auditors for 2013. Library Director Bieber said the drinking fountain has been removed from the library. They are planning to put shelving in its place. The library may put a flat screen t.v. in the board room.
8. **Old Business** – no action.
9. **New Business** – a) Developer representative Julie Logan introduced herself and presented the potential assisted living facility project proposed for property on Carol Street. She had pictures of their other facilities. She and her father, Wayne Wegenke, will be in contact with Administrator Sheiffer to move this project forward. b) Joint Powers Agreement with Rock County for 911 Trustee Bickham moved, seconded by Trustee Bushue to approve the Joint Powers Agreement with the County and authorize the Village President to sign the agreement on behalf of the Village. Motion carried 6-0. c) Writing Off Uncollectible Account Receivable Trustee Bickham moved, seconded by Trustee Torkilson to authorize the Treasurer to write off the uncollectible accounts receivable balance of \$212.30. Motion carried 6-0. d) Resolution No. 2014-2 Adopting the 2014 Amendment to the Clinton 2005 Comprehensive Community Forestry Plan Trustee Bushue moved, seconded by Trustee Bickham to approve Resolution No. 2014-2 Adopting the 2014 Amendment to the Clinton 2005 Comprehensive Community Forestry Plan. Motion carried 6-0. e) Agreement Between the Village of Clinton and Donahue Engineering for Red Water and Water Treatment Evaluation in an amount Not to Exceed \$7,600 Trustee Bickham moved, seconded by Trustee Torkilson to enter into this agreement with Donahue and Associates with the inclusion of a verbal report back to the Village Board. Motion carried 6-0. f) Authorizing Administrator to Seek Proposals from Local Banks for Borrowing Funds for Utility Capital Improvement Program Expenditures for 2014 Projects President Tracy moved, seconded by Trustee Bickham to authorize the Village Administrator to explore options for borrowing for these projects. Motion carried 6-0. g) Operator's License Applications – none.
10. **Approval of Checks, Invoices and Purchase Orders** – Trustee Torkilson moved, seconded by Trustee Bickham to approve General Fund checks totaling \$118,860.48 and Water/Sewer Utility checks totaling \$53,389.25. Motion carried 6-0. President Tracy moved, seconded by Trustee Bushue to approve purchase order no. WTR2014-001 for a Pulse Jet De-Icer from HD Supply Waterworks in the amount of \$2,500.00. Motion carried 6-0.
11. **Media Questions** – none.
12. **Closed Session** – n/a.
13. **Action from Closed Session** – n/a.
14. **Adjournment** – Trustee Torkilson moved, seconded by Trustee Bushue to adjourn the meeting at 7:40 p.m. Motion carried 6-0.

Respectfully submitted, Pam Franseen, Treasurer/Deputy Clerk