

Minutes of the 1/20/15 Regular Clinton Village Board Meeting

1. **Call to Order and Roll Call** – Village President Tracy called the meeting to order at 7:00 p.m.
Roll Call – Present: Village President Tracy & Trustees Bushue, Jacobs, Knibbs, Nielson, Olson, and Torkilson. Also Present: Administrator Sheiffer, Clerk/Treasurer Franseen, Chief Hooker, DPW Director Johnson, Library Director Bieber, Chief Rindfleisch and interested public.
2. **Pledge of Allegiance** was stated.
3. **Approval of the Minutes:** Trustee Torkilson moved, seconded by Trustee Bushue to approve the minutes of the 12/16/14 meeting. Motion carried, 7-0.
4. **Public Appearances** – None
5. **Business by the Village President** – Nothing in particular for this meeting. President Tracy stated if there were no objections the order of agenda items would be changed to allow consultants traveling to be the first order of business. Item 9-c under new business would be discussed first, 9-a second and then Committee reports etc.
6. **Committee Reports** – President Tracy reported for Park Bd. the ice rink is open at Gert Wolter Park. The rink will be open regular Park hours. Public Safety Committee is meeting next week. Public Works Committee met and has recommended Arthur Drive as the Village's road project this year and some actions related to Act 274 (affecting special assessments for delinquent water and sewer billings). Trustee Bushue reported for Forestry Board that he has finished working on final year end reports needed for the DNR forestry grant, is working on 2 award submissions and a group will be attending the Arborists conference next week. Chief Hooker reported on Emergency Management Committee. He stated the mobile Doctor had been at their last meeting and active shooting training was being planned.
7. **Reports of Village Officials** – Administrator Sheiffer explained the Town of Clinton did not approve the Fire District's 2015 budget request which means the District must use the 2014 budget number for 2015 and she noted the Town has suggested a meeting of the 3 municipalities involved in the District following the April election. Clerk/Treasurer Franseen reported on the upcoming Feb. 17 primary election and the individuals that had filed papers to run for Village Trustee seats. Chief Hooker reported activity was up in January so far, Village officers are involved in a fund raiser for Special Olympics (Polar Plunge), the new squad was involved in an accident and will be repaired, Officer Kim Rau has resigned and the Chief thanked her for her years of exceptional service to the Village. He also noted the new snow emergency rules were being well received by Village residents. DPW Director Johnson reported DNR Rep. is coming to the Village next Thursday and would be bringing the Village's new treatment plant discharge permit.
8. **Old Business** none
9. **New Business** -
 - a) Discussion and Action on Request by Clinton Fire Protection District for Village Board Approval to Borrow Funds in Excess of \$25,000 for Planned Purchase of New Engine (Required Per Section 10 (b) of the Agreement For Creation and Operation of the Clinton Fire Protection District) Chief Rindfleisch presented information on the vehicle replacement schedule included in the Board packets. He noted the borrowing would be for \$368,448 or less depending on the

proceeds of the sale of the 1989 engine being replaced. He stated the budget for debt would not increase due to this borrowing. He stated the replacement schedule the Fire Department uses is based on National Fire Protection Association standards. Trustee Bushue moved, seconded by Trustee Knibbs to authorize the District to borrow the funds to purchase the engine as planned. Motion carried, 7-0.

b) Discussion and Action on Public Works Committee Recommendation to the Village Board for the Village's 2015 Road Improvement Project DPW Director Johnson stated driveway approaches are included in the work to be done by the contractor but that depending on the work homeowners may be special assessed for some apron work. He stated a letter would be going out to homeowners soon concerning that. Frank McKearn (Batterman) confirmed the bidding process for this road work will be done in Feb. and the Village Board could plan on awarding the bid at the March VB meeting. Following discussion, Trustee Jacobs moved, seconded by Trustee Olson to approve the recommendation from Public Works Committee to do the Arthur Dr. project this year with bidding the drainage as a separate item. Motion carried, 6-0 with President Tracy abstaining.

c) Discussion and Action on Presentation by Donahue & Associates (Larry Krause and Ed Nevers) on Results of Wastewater Pump Station Evaluation Larry Krause presented a power point on the evaluation results and requested feedback from the Village Board concerning which pump station design they wanted for each Lift Station. Following questions and discussion, it was the consensus of the Board to proceed with pump stations with conventional valve vaults for Lift Station #1 and #2. Trustee Nielson moved, seconded by Trustee Bushue to direct Donahue to move forward using pump stations with conventional valve vaults. Motion carried, 7-0.

d) Discussion and Action on Operator License Applications Trustee Bushue moved, seconded by Trustee Torkilson to approve the license applications for Rebeca Krohn and Taylor Peck for Copper Falls. Motion carried, 6-0, with Trustee Jacobs abstaining. e) Discussion and Action on

Draft for Request for Proposals for Public Works Facility Space Needs Assessment

Administrator Sheffer explained she was bringing this forward because of the Village Board's discussion following the visit to 204 Front Street during the 2015 budget process. The consensus at that time was that it was not a good investment to put additional funds into the building at 204 Front St. In a few years the Village may have some funds available from the TIF District payback to the Village to address some public facility needs. She suggested planning be done for future projects with the 1st step being a space needs assessment for public works functions. Trustee Jacobs requested the needs assessment be expanded to include the other departments as well for future planning purposes. The Board concurred with that approach. Trustee Jacobs moved, seconded by Trustee Knibbs to change the RFP to incorporate the suggested additional work with costs identified for each additional work element. It was noted the Library had a space needs assessment that was 2 years old and that this should be reviewed as part of this project. Motion carried, 7-0.

f) Discussion and Action on Recommendation from Public Works Committee Concerning Law Changes for Water/Sewer Bills Involving Landlords Administrator Sheffer explained Act 274 was a State law change that works to limit municipalities ability to special assess for delinquent

water/sewer bills. She stated that the PSC is working on how the law change should be implemented and more change may yet result from that. She had reviewed the amounts and number of special assessments the Village has had over the last three years and the Village had less than 10 owners involved and the delinquent amounts ranged from \$1,900 to \$3,500. She stated she felt we should wait for a time before changing a process that for the Village has worked well. We do not want to add cost to our collection process without more practical guidance on what the Village can and cannot do related to Act 274. Trustee Bushue moved, seconded by Trustee Knibbs to hold off on any action now related to Act 274. Motion carried, 7-0. g) Discussion and Action on Setting Date for February Village Board meeting The Village Board set the February meeting date as Monday, February 16 at 6 p.m. because of the conflict with the Feb. 17 primary election.

10. Approval of Checks, Invoices and Purchase Orders – Trustee Torkilson moved, seconded by Trustee Jacobs to approve payment of the checks and invoices as follows: general fund in the amount of \$779,527.28 and water utility/sewer utility in the amount of \$43,582.20 as listed on the batch cover sheet. Motion carried, 7-0.

11. Media Questions – None

12. Closed Session - President Tracy moved, seconded by Trustee Torkilson to move into closed session pursuant to WI State Statute 19.85 (1) (e) for deliberation of or negotiating for purchase of public properties, investment of public funds, or conduct or other specified public business, whenever competitive or bargaining reasons require a closed session specifically for negotiations with WPPA/Clinton Police Association and with the Teamsters (DPW), and 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically for compensation determinations for certain Village employees. The motion carried on a roll call vote all voting yes. Trustee Tracy moved, seconded by Trustee Jacobs to return to open session. Motion carried, 7-0.

13. Action from Closed Session – Trustee Jacobs moved, seconded by Trustee Torkilson to approve the tentative agreement with the Clinton Police Association. Motion carried, 7-0.

14. Adjournment – Trustee Torkilson moved, seconded by Trustee Knibbs to adjourn the meeting at approx. 8:40 p.m. Motion carried, 7-0.

Respectfully Submitted by –
Jennifer Sheiffer, Village Administrator