

Minutes of the 3/15/2016 Clinton Village Board Meeting

- 1. Call to Order and Roll Call** – Village President Tracy called the meeting to order at 6:17 p.m. **Roll Call** – Present: Village President Tracy & Trustees Nielson, Torkilson, and Troha. Trustees Bushue, Jacobs, and Knibbs arrived during Ehler’s TIF Financial Presentation. Also present: Chief Hooker (Acting Administrator), Public Works Director Johnson, Library Director Bieber and Clerk-Treasurer Franseen. The Pledge of Allegiance was recited.
- 2. TIF Financial Presentation** – Dave Wagner began workshop #2 with a recap of the Water & Sewer Utility finances; confirming that the village will need interim financing. He presented a Tax Increment Projection Worksheet and a Cash Flow Projection chart showing that TID #4 will be able to repay the sewer utility and general fund advances in full prior to closing.
- 3. Approval of minutes** – Trustee Bushue moved, Trustee Tracy seconded to approve minutes from Village Board Meeting February 15, 2016 as presented. Motion carried 7-0.
- 4. Public Appearances and Chamber of Commerce:** none.
- 5. President Tracy** – read a letter from Beloit Police Department thanking Chief Hooker for his participation on the interview panel for sergeants.
- 6. Committee Reports** – Public Safety and Emergency Management committees are meeting March 16, 2016. Public Works didn’t have a quorum and Parks cancelled their meeting. Plan Commission is recommending the approval of the request from Big Red Properties LLC for combining lots. The Library Board worked on their annual report. Forestry Board worked on the amendment to Clinton’s Comprehensive Community Forestry Plan.
- 7. Reports of Village Officials:** Chief Hooker/Acting Administrator moved his office across the hall to the clerk’s office. He is hiring a new part-time officer, holding a staff meeting March 23rd and reported on the potential rail line. Clerk-Treasurer Franseen received word from the county that 402 Allen Street and 202 East Street properties may go on sale this fall for unpaid properties taxes. The Village would have first chance to purchase them. Auditors are making one more change; then closing 2015. She appointed Andrea as an election registration official.
- 8. New Business:**
 - a) Operator Licenses: none.
 - b) Resolution 2016-1 Amending the 2015 Budget: Trustee Nielson moved, Trustee Troha seconded to approve Resolution 2016-1 A Resolution Amending the 2015 Budget of the Village of Clinton. Motion carried 7-0.
 - c) Resolution 2016-2 Designating Funds Not Expended in 2015: was tabled to April due to the change the auditors have yet to make.
 - d) Combination of Lots Request from Big Red Properties: Trustee Tracy moved, Trustee Torkilson seconded to approve the Request for Combining Lots by Big Red Properties. Motion carried 6-0 with Trustee Jacobs abstaining.
 - e) Amendment to 2005 Comprehensive Community Forestry Plan: Trustee Bushue moved, Trustee Nielson seconded to approve the Amendment to the 2005 Comprehensive Community Forestry Plan. Motion carried 7-0.
 - f) 2016 Water Utility and Sewer Utility Budgets: Trustee Jacobs moved, Trustee Troha seconded to approve the 2016 Water Utility and Sewer Utility Budgets. Motion carried 7-0.
 - g) Bidding by Donohue and Associates of Well and Lift Station Projects: Trustee Tracy moved, Trustee Nielson seconded to allow Donohue and Associates advertise and proceed with the bid process of Well and Lift Station Projects after necessary prerequisites are in place. Motion carried 7-0.
 - h) Bids for Land Spreading of Municipal Sludge: Trustee Jacobs moved, Trustee Torkilson seconded to allow Public Works Director to seek bids for spring and fall land spreading of municipal sludge and to accept the lowest bid from qualified bidders. Motion carried 7-0.
 - i) Water Tower Proposal from Dixon Engineering: Trustee Nielson moved, Trustee Troha seconded to approve Dixon Engineering as engineers (for \$27,590 for their services) for the project of Repainting and Rehabing the Water Tank (estimated project cost of \$300,000). Motion carried 7-0.

9. Approval of Checks and Invoices: Trustee Torkilson moved, Trustee Troha seconded to approve payment of checks and invoices as follows: General Fund \$968,997.28 and Water/Sewer \$84,041.78. Motion carried 7-0.

10. Closed Session pursuant to WI State Statute Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically personnel performance. President Nielson moved, Trustee Troha seconded to go into closed session at 7:35 p.m. Roll call: Tracy, yes; Bushue, yes; Jacobs, yes; Knibbs, yes; Nielson, yes; Torkilson, yes; and Troha, yes. (Clerk Franseen left; Admin/Chief finished minutes)

11. No Action Taken.

12. Adjournment – Trustee Bushue moved, Trustee Knibbs seconded to adjourn the meeting at 8:05 p.m. Motion carried 7-0.

Respectfully Submitted by –
Pam Franseen, Clerk-Treasurer