

## Minutes of the 7/19/2016 Clinton Village Board Meeting

1. **Call to Order** – Village President Tracy called the meeting to order at 7:00 p.m.
2. **Roll Call** – Present: Village President Tracy & Trustees Bushue, Capes, Knibbs, Torkilson and Troha. Also present: Chief Hooker (Acting Administrator), Library Director Bieber, Clerk-Treasurer Franseen, and Public Works Director Johnson. The Pledge of Allegiance was recited. Trustee Nielson arrived at 7:02 p.m. and Engineer Kienbaum arrived at 7:06 p.m.
3. **Approval of minutes** – Trustee Bushue moved, Trustee Troha seconded to approve minutes from Village Board Meeting June 21, 2016 as presented. Motion carried 7-0.
4. **Public Appearances and Chamber of Commerce:** Brian Jacobs presented Chief Hooker a donation check in the amount of \$2,500. On behalf of his wife, Sandy, and himself, they want the police department to know how much they appreciate their great work.
5. **President Tracy** – nothing.
6. **Committee Reports** – The parks committee has to wait on the asbestos removal from the old well house before demolishing the bathrooms at Herb Reffue Park. The public works committee has several items on this agenda. Forestry board is working on their terrace tree program and ash trees. The library board reported that the senior center may work with them on fund raising for a new library/senior center building.
7. **Reports of Village Officials:** President Tracy asked Andrea Jacobs to give a report on the Clerk's Institute she went to in Green Bay. Jacobs said it was intense with a lot of information presented each day; concentration on elections; agendas, minutes, closed sessions; tobacco & alcohol licensing; ordinances, resolutions and policies; etc. Chief Hooker/Acting Administrator reported he will be working the Rock County Fair on July 29<sup>th</sup>, National Night Out will be August 2<sup>nd</sup> in Beloit, had good results on the hunt for missing man on July 11<sup>th</sup> and the Senior Center will be a "cooling place" during hot weather. He explained that there is no conflict of interest in his being Chief of Police and Administrator; there are controls in place to prevent him from spending money on the police department or giving officers pay raises without board authorization. Clerk-Treasurer Franseen reported WDR allowed our levy limit corrections, the Partisan Primary will be August 9<sup>th</sup>, and she and Chief/Administrator will be doing a budget webinar. DPW Johnson reported PSC is still reviewing the well projects. Library Director stated that the library will be a "cooling place" during the heat (during their normal business hours), their summer reading program is done, and the bike rodeo will be July 20<sup>th</sup>.
8. **Unfinished Business:** none
9. **New Business:**
  - a) Operator Licenses: Trustee Bushue moved, Trustee Torkilson seconded to approve an operator's license for Helgi Haeberlin (Cougar Lanes). Motion carried 7-0.
  - b) Temporary Class "B" License for Prairie Days Parade: Trustee Bushue moved, Trustee Capes seconded to approve a Temporary Class "B" License for the Chamber of Commerce for August 20, 2016 (Prairie Days Parade). Motion carried 7-0.
  - c) Water Tower Painting Project: Public Works Director Johnson presented bid sheets and explained that the work on the mixer was taken out of the project. Trustee Capes moved, Trustee Troha seconded to award the bid to LC United at \$211,000 for work to be done this fall. Motion carried 7-0.

d) Resolution 2016-8: A Resolution to Adopt the Police Cooperation Intergovernmental Agreement: Chief Hooker explained this is for municipalities to join together in joint police training and in cases of mutual aid. Attorney Henderson looked the agreement over and prepared the resolution. Trustee Nielson moved, Trustee Bushue seconded to approve Resolution 2016-8. Motion carried 7-0.

e) Resolution 2016-9: #JustFixItWI Transportation Funding Resolution: This resolution came from the Wisconsin League encouraging municipalities to appeal to the governor and legislatures to adjust user fees to allow more funding for roads. President Tracy moved, Trustee Troha seconded to approve Resolution 2016-9. Motion carried 7-0.

f) Hiring Ehlers to do an Application to Increase Water Rates: Trustee Bushue moved, Trustee Troha seconded to hire Ehlers to prepare a user rate study, complete and submit the application to increase water rates to the PSC. Motion carried 7-0.

g & h) Resolution 2016-10: A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing (pump stations No. 1 & 2) and Resolution 2016-11: A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing (well hours #3 & 4): Trustee Bushue moved, Trustee Troha seconded to approve Resolution 2016-10 and Resolution 2016-11. Motion carried 7-0.

**10. Purchase Order:** Chief Hooker presented a purchase order to get 6 ballistic helmets from Chief Supply. Since BJ & Sandy Jacobs donated \$2,500, Chief amended his request to 7 helmets at an approximate cost of \$2,298. Trustee Bushue moved, Trustee Torkilson seconded to approve the purchase order. Motion carried 7-0.

**11. Approval of Checks and Invoices:** Trustee Torkilson moved, Trustee Nielson seconded to approve payment of checks and invoices as follows: General Fund \$107,492.16 and Water/Sewer \$20,514.35. Motion carried 7-0.

**10. Closed Session pursuant to WI State Statute Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discuss possible compensation of Acting Administrator and Customer Service Clerk and promotion.** Trustee Torkilson moved, Trustee Troha seconded to go into closed session at 8:07 p.m. Roll call: Tracy, yes; Bushue, yes; Capes, yes; Knibbs, yes; Nielson, yes; Torkilson, yes; and Troha, yes. (Admin/Chief Hooker and Clerk Franseen left; President Tracy finished minutes).

**12. Returned to open session.** Trustee Nielson moved, Trustee Capes seconded to return to open session at 8:45 p.m. Roll Call: Tracy, yes; Bushue, yes; Capes, yes; Knibbs, yes; Nielson, yes; Torkilson, yes; and Troha, yes. Trustee Knibbs moved, Trustee Troha seconded to maintain Andrea Jacobs as Customer Clerk with a \$1/hour raise. The Chief/Acting Administrator will be granted \$2500 to his salary for his administrative work for the rest of 2016. Both were granted with the understanding title promotions and salary increases will be addressed at 2017 budgeting. Motion carried unanimously.

**Adjournment** – Trustee Knibbs moved, Trustee Torkilson seconded to adjourn the meeting at 8:47 p.m. Motion carried 7-0.

Respectfully Submitted by –  
Pam Franseen, Clerk-Treasurer

