

Minutes of the 4/19/2016 Clinton Village Board Meeting

- 1. Call to Order and Roll Call** – Village President Tracy called the meeting to order at 6:00 p.m. **Roll Call** – Present: Village President Tracy & Trustees Bushue, Jacobs, and Torkilson. Trustee Troha was absent. Trustees Knibbs and Nielson arrived for regular board meeting at 7:00 p.m. Also present: Chief Hooker (Acting Administrator), Public Works Director Johnson, Library Director Bieber and Clerk-Treasurer Franseen. The Pledge of Allegiance was recited.
- 2. TIF Financial Presentation** – Jon Cameron began workshop #3 with a recap of the TIF finances; noting the TIF cash flow projection changes to show interest being charged TIF by the general fund and sewer utility. Jon did an analysis of the General Fund; showing CIP and debt impact. He suggested we space out the capital projects. DPW Johnson will take it back to his committee. Jon is still waiting to hear from DOR about our appeal to correct our levy limit errors.

Organizational Meeting –

- 3.** Oath of office was administered to Trustees Capes, Bushue and Nielson. A special thanks was extended to Trustee Jacobs for his service. The new board was seated. President Tracy stated she is still filling committees; will reestablish a finance committee and begin an Economic Development committee. She will have appointments at the May meeting.

Regular Board Meeting –

- 4. Approval of minutes** – Trustee Bushue moved, Trustee Torkilson seconded to approve minutes from Village Board Meeting March 15, 2016 and minutes from Special Village Board Meeting March 28, 2016 as presented. Motion carried 7-0.
- 5. Public Appearances and Chamber of Commerce:** none.
- 6. President Tracy** – There is a group who would like to plant raised gardens in the grass area east of the village hall.
- 7. Committee Reports** – Public Works did the CIP for equipment and streets. Plan Commission approved a storage shed for the Middle School. The Library Board is working on their 2017 budget. Forestry Board is preparing for Arbor Day celebration.
- 8. Reports of Village Officials:** Chief Hooker/Acting Administrator rearranged his administrative office area. He announced the retirement of Sergeant Ed Fairchild. Clerk-Treasurer Franseen reported the April election had a great voter turnout. She is leaving after meeting to attend the state Treasurers' conference. DPW Johnson reported that the DNR approved our lift station project. Library Director stated they are still working on their policy and procedures.
- 9. New Business:**
- a) Operator Licenses: Trustee Bushue moved, President Tracy seconded to approve operator's licenses for Katherine Galica (Tex's Too) and Laura Fugitt (M&R Food). Motion carried 7-0.
- b) Resolution 2016-2 Designating Funds Not Expended in 2015: Trustee Nielson moved, Trustee Bushue seconded to approve Resolution 2016-2 A Resolution to Formally Designate Certain Funds Budgeted or Received in 2015 and Not Expended in 2015. Motion carried 7-0.
- c) Resolution 2016-3 Adopting the 2016 Amendment to the Clinton 2005 Comprehensive Community Forestry Plan: President Tracy moved, Trustee Torkilson seconded to approve Resolution 2016-3 A Resolution Adopting the 2016 Amendment to the Clinton 2005 Comprehensive Community Forestry Plan. Motion carried 7-0.
- d) Resolution 2016-4 Great Lake Basin Rail Line: Trustee Knibbs moved, Trustee Torkilson seconded to approve Resolution 2016-4 A Resolution of Non-support Regarding the Great Lakes Basin Proposed Rail Line. Motion carried 7-0.
- e) Engineering Proposals: President Tracy moved, Trustee Torkilson seconded to approve Ehler's proposal to assist with the preparation of Safe Drinking and Clean Water Fund Loan applications. Motion carried 7-0. Trustee Nielson moved, Trustee Capes seconded to approve Donohue's proposal to provide SRF Loan Application assistance. Motion carried 7-0. Trustee Torkilson moved, Trustee Bushue seconded to approve Donohue's proposal to provide services for OER (Operational Evaluation Report). Motion carried 7-0.
- 10. Approval of Checks and Invoices:** Trustee Bushue moved, Trustee Torkilson seconded to approve payment of checks and invoices as follows: General Fund \$44,400.56 and Water/Sewer \$122,072.18. Motion carried 7-0.

11. Closed Session pursuant to WI State Statute Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically police department staff. President Torkilson moved, Trustee Nielson seconded to go into closed session at 7:47 p.m. Roll call: Tracy, yes; Bushue, yes; Knibbs, yes; Nielson, yes; Capes, yes; Torkilson, yes; and Troha, yes. (Clerk Franseen left; Admin/Chief finished minutes)

12. Returned to open session. President Tracy moved, Trustee Nielson seconded to return to open session at 8:03 p.m. Roll Call: Tracy, yes; Bushue, yes; Knibbs, yes; Nielson, yes; Capes, yes; Torkilson, yes; and Troha, yes. Trustee Nielson moved, Trustee Knibbs seconded for Michael Rufer to fill vacancy in police department with a 90 day probationary period. Motion carried 7-0.

13. Adjournment – Trustee Torkilson moved, Trustee Bushue seconded to adjourn the meeting at 8:05 p.m. Motion carried 7-0.

Respectfully Submitted by –
Pam Franseen, Clerk-Treasurer