

Minutes of the 6/16/15 Regular Clinton Village Board Meeting - DRAFT

- 1. Call to Order and Roll Call and Pledge of Allegiance**– Village President Tracy called the meeting to order at 7:00 p.m. **Roll Call** – Present: Village President Tracy & Trustees Bushue, Jacobs, Knibbs, Torkilson and Troha. Absent: Trustee Nielson. Also Present: Administrator Sheiffer, Clerk/Treasurer Franseen, Chief Hooker, DPW Director Johnson and interested public. **Pledge of Allegiance** was stated.
- 2. Public Hearing** – On vacation of 10’ walkway easement centered on the common line between lots 14 & 15, block 6, Country Walk subdivision plat no. 2. Clinton School District Superintendent Randy Refsland requested on behalf of the school district that the walkway easement be kept as is because at some point in the future the school district may build a new elementary school behind the high school and a sidewalk would be built to connect to the easement. Bob Butler, Superintendent of Buildings and Grounds for the school district stated there are children at the Carol St. apts and there may be even more children in the future there if more apts. are added. Mary Gilbank requested the easement be removed because it is hindering her sale of the lot. **Village President moved agenda item 9-b forward on the agenda.** Trustee Jacobs moved, seconded by Trustee Knibbs to adopt resolution no. 2015-11 A Resolution Declaring Vacation of Walkway Easement. Motion carried, 6-0
- 3. Approval of the Minutes:** Trustee Bushue moved, seconded by Trustee Torkilson to approve the minutes of the May 19, 2015 meeting. Motion carried, 6-0.
- 4. Public Appearances** – Tim Pogorelski of the Chamber reported on Taste of Clinton to be held June 20 downtown. Tim indicated everything is set to go, the family movie at dusk would be Chitty Chitty Bang Bang. Inflatables would be set up this year for the children.
- 5. Business by the Village President** – President Tracy reported she called the School Board President and requested a meeting concerning Gary Hahn’s request for financial support a drainage way project on his property in the Town. A couple school board members are going to meet with President Tracy and Trustee Nielson. Trustee Torkilson also volunteered to go the meeting.
- 6. Committee Reports** – Park Board conducted a walk-through of the parks and provided DPW Director Johnson a list of items they wanted addressed this year. Public Safety Committee meets 6/17. Public Works Committee Chair Troha reported a pre-con meeting was held on the Arthur Dr. project, she reviewed DNR agency reports on site visits for the water and sewer utility, she noted an e-waste recycling event is planned and sidewalk repairs are needed and planned. Cost is a concern. Forestry Board is working on a variety of maintenance projects . Emergency Management Committee will meet June 23rd for the 2nd table top exercise for active shooter incident training.
- 7. Reports of Village Officials** – Administrator Sheiffer reported the \$8,100 grant re-imbusement WEDC SAG funds have been received, she noted the State is making changes to the health plans offered through the Trust Fund to decrease costs. Employees will have to pay more in the future. Legislation has been proposed to change legal notice newspaper publication requirements to 1 posting and placement on the municipal website. This would save the Village money. Clerk/Treasurer Franseen reported no objections were heard at Board of Review.

Chief Hooker reported plans for the 8/4/15 National Night Out in Clinton are well under way and he is getting a lot of support from the Clinton community. He indicated to the Board the draft of the policy and operation manual should be to the Board in July. DPW Director Johnson explained he was receiving costly bids for sidewalk work. He is planning on doing the worst of the sidewalks and perhaps putting out a larger project list next year for bidding. Library Director Bieber stated 50 children had signed up for the summer reading program.

8. Old Business - none

9. New Business -

a) Discussion and Action on Temporary Class B License for Taste of Clinton June 20, 2015

Trustee Jacobs moved, seconded by Trustee Torkilson to approve the permit with the Chief's recommendation. Motion carried, 6-0.

b) Moved up on the agenda following public hearing.

c) Discussion and Action on Beer and Liquor License Applications Trustee Bushue moved, seconded by President Tracy to approve the licenses as applied for: M & R Food Mart, Tex's Too, Copper Falls, Cougar Lanes, E & J Camping, TNA – Boxcars, & Passport Pizza & Pasta Motion carried, 6-0.

d) Discussion and Action on Operator License Applications Trustee Bushue moved, seconded by Trustee Troha to approve the renewals as presented. Motion carried, 6-0. Trustee Bushue moved, seconded by Trustee Torkilson to approve the new applications as presented and recommended by the Police Chief. Motion carried, 6-0.

e) Discussion and Action on Cigarette License Applications Trustee Jacobs moved, seconded by Trustee Torkilson to approve the licenses as applied for. Motion carried, 6-0.

f) Discussion and Action on Proposals Received for Public Facility Needs President Tracy moved, seconded by Trustee Jacobs to invite Strand and Angus Young to present their proposals to the Board at a future special meeting. Motion carried, 6-0.

g) Discussion and Action on Addendum to Agreement Regarding Purchase of Property Located at 135 Milwaukee Street, Clinton, WI President Tracy moved, seconded by Trustee Knibbs to approve the addendum as presented. Motion carried, 6-0.

h) Discussion and Action on Interlocal Agreement Between the City of Beloit, City of Janesville, Town of Beloit, City of Edgerton, City of Evansville, Village of Clinton and County of Rock Pres. Tracy moved, seconded by Trustee Knibbs to approve agreement. Motion carried, 6-0.

i) Discussion and Action on Request from Chief Hooker for Village Funds Specifically to Support National Night Out to be Held in Village of Clinton August 4, 2015 Trustee Jacobs moved, seconded by Trustee Torkilson to approve the Chief's request for \$1,500 from the contingency account. Motion carried, 6-0.

j) Discussion and Action on Village President's Appointment to Public Works Committee Trustee Bushue moved, seconded by Trustee Knibbs to appoint Dan Blair to the Public Works Committee to fill the vacancy created by Carol Marx who is moving out of the Village. Motion carried, 6-0.

10. Approval of Checks, Invoices and Purchase Orders – Trustee Jacobs moved, seconded by Trustee Bushue to approve payment of the checks and invoices as follows: general fund in the

amount of \$429,465.92 and water utility/sewer utility checks in the amount of \$192,121.85 as listed on the batch cover sheet. Motion carried, 6-0.

11. Media Questions – Clinton Topper Reporter Mary Ann Inman asked if the Village Board did the facility needs assessment, did that mean they were to committed to building projects. Trustee Jacobs clarified he felt the Village should not do the study if the Village was not interested in utilizing the information that would result from the study in the future.

12. Closed Session - The Village Board shall go into closed session pursuant to WI State Statute Section 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically for employment agreement for Village Administrator. At approx. 8:10 p.m. President Tracy moved, seconded by Trustee Knibbs to move into closed session pursuant to 19.85 (1) (c) Roll Call: Tracy – yes, Bushue – yes, Jacobs – yes, Knibbs – yes, Torkilson – yes and Troha yes. Motion carried, 6-0. Village Administrator Sheiffer met with the Board for the first 5 - 10 minutes of the meeting then left. At approx. 9:09 p.m., President Tracy moved, seconded by Trustee Knibbs to return to open session. Motion carried, 6-0.

13. Action from Closed Session – Trustee Torkilson moved, seconded by Trustee Bushue to approve as part of the future employment agreement with the Village Administrator the following language “Ms. Sheiffer shall be compensated for services rendered pursuant to this agreement at a rate of \$36.02 per hour devoted to the performance of those services. The rate of pay of \$36.02 per hour shall be retroactive to January 1, 2015. Effective January 1, 2016, Ms. Sheiffer shall receive the same adjustment to hourly pay as other non-union employees. Hourly compensation shall be run through the Village’s payroll system as is done for regular Village employees. Ms. Sheiffer shall be paid for reasonable amounts of out of pocket expenses required for the performance of services. The Village Board shall review annually prior to the April Board meeting to set goals for the year. Roll Call Vote Taken: Knibbs – no, Tracy – no, Troha – no, Jacobs – yes, Torkilson – yes, Bushue – yes. Motion failed 3 – 3.

14. Adjournment – Trustee Bushue moved, seconded by Trustee Troha to adjourn the meeting at approx. 9:20 p.m. Motion carried, 6-0.

Respectfully Submitted by –
Jennifer Sheiffer, Village Administrator