

Minutes of the 4/15/14 Clinton Village Board Organizational and Regular Meeting

- 1. Call to Order the Organizational Meeting and Roll Call** – Village President Tracy called the meeting to order at 7:00 p.m. **Roll Call** – Present: Village President Tracy & Trustees Bushue, Jacobs, Olson, and Torkilson. Absent: Trustees Bickham and Knibbs. Also Present: Newly elected Trustee Nielson, Administrator Sheiffer, Lt. Hooker, Treasurer/Deputy Clerk Franseen, DPW Director Johnson, Library Director Bieber, Larry Krause of Donahue and Associates, Frank McKearn of Batterman, and interested public.
- 2. Pledge of Allegiance** was stated by those present.
- 3. Oath of Office to Elected Officials** – Treasurer Deputy Clerk Franseen asked newly elected Board members Jacobs, Bushue and Nielson to read the ceremonial Oath of Office.
- 4. Seating of the New Board** – Newly elected Trustee Nielson took his seat at the Board table.
- 5. Village President – Begin Process of Appointments to Committees and Individual Appointments:**
Village President Tracy put forward her slate of appointees as follows: Board of Review: Pam Franseen – Clerk, Legislative Review: Connie Tracy – Chair (1 year term until 4/15), Sonja Capes – citizen (1 year appointment to complete 2 year term until 4/15), Public Safety and Welfare: Tracy Risseeuw citizen (2 year term until 4/16), Tim Ewers- citizen (2 year term until 4/16), Public Works: Jason Aarud – citizen (2 year term until 4/16) and Rick Taylor – citizen (2 year term until 4/16), Plan Commission: Carol Lieb – citizen (3 year term until 4/17), Jeff Jensen – citizen (2 year appointment to complete 3 year term until 4/16), Park/Rec. Board: Connie Tracy – Chair (2 year term until 4/16), Cheri Henricksen – citizen (2 year term until 4/16), Mary Lou Nimz – citizen (2 year term until 4/16), Forestation Board: Louis Shull – citizen (2 year term until 4/16), Library Board: Linda Renaud- citizen (3 year term until 4/17), Anne Bua-Demus – School Rep. (3 year term until 4/17) Clinton Fire District: Jack Laatz – Village Rep. (2 year term until 4/16) and Terry Strom – Village Rep. (2 year term until 4/16), Zoning Board of Appeals: Bill Ruston – Chair (3 year term until 4/17), Sonja Capes- citizen (3 year term until 4/17), Emergency Government: Lt. Dave Hooker – Emergency Management Director, Dr. Randy Refsland – School District Superintendent, Village Co-Foresters: Louis Shull and Wayne Heglund, Weed Commissioner - Roger Johnson, Assessor – Associated Appraisal, Engineers: Batterman & Co. and Donahue & Associates, Attorney – Collins and Henderson, Building Inspector – Independent Inspections, Auditor – Pat Romenesko, Health Officer – Rock County Health Department, Financial Advisors – Ehlers & Associates, Depositories – 1st National Bank, Community Bank, State of Wisconsin – Local Government Investment Pool, Cimino & Associates (LPL), Blackhawk Credit Union, and Summit Credit Union and respective staff to their positions. Bushue moved, seconded by Torkilson to approve the Village President’s appointments. Motion carried, 6-0.
- 6. Designation of Depositories** - Item included in #5 above.
- 7. Village President Comments** Pres. Tracy noted she delivered a thank you note and plant from the Village to Connie Fleissner, former Library Bd President for 10 yrs of service to the Library.
- 8.** The Village Board continued on to regular Village Board meeting business.

Regular Village Board Meeting

- 1. Approval of the Minutes:** Trustee Bushue moved, seconded by Trustee Jacobs to approve the minutes of the 3/18/14 regular Village Bd. meeting with one correction. Motion carried, 6-0.

- 2. Public Appearances** – Tom and Jeff Collins addressed the Village Board. Mr. Tom Collins indicated some concerns with process and his ability to enter and dump waste from his business Collins Sanitary at the Village’s treatment plant or in a manhole. He indicated he used to have a key and now he does not and the process for dumping at the plant is more formalized. He also indicated he felt other haulers were not being accurate with the Village about what they are dumping at the Village Treatment plant. He indicated he felt the Village could get more revenue from his business if his access arrangements changed. Mr. Jeff Collins indicated he continues to be frustrated with the “red water” problem he has at his business in the Village. He placed jars of water on the Board room table so the Trustees could see what he is talking about. He indicated there is a cost to him to be changing his filters more often with this rusty water. He expressed frustration that he was not being kept personally involved with the work on this matter with the Village’s engineering Co. Donahue. Larry Krause of Donahue provided Mr. Collins and the Village Board an update as to where they were in their process of determining the most cost effective resolution for this problem. Larry indicated they hope to have resolutions proposed to the Village Board by the end of May. Donahue & Associates is working to resolve the problem for the whole Village in addition to Mr. Collin’s situation.
- 3. Business by the Village President** – President Tracy made her comments earlier during the organizational part of the meeting.
- 4. Committee Reports** – There were no formal Committee meetings for Finance or Public Works. Park Bd. met and accepted a gift of 2 pictures of Village parks from Deb Hall. The pictures are now in the Village Bd. room. Forestry Bd. is doing the planning for the annual Arbor Day celebration which is April 26 at 1:30 p.m. this year. Trustee Bushue invited and encouraged all to attend. Library Bd. – no report in Trustee Knibbs absence. Public Safety met and discussed the new squad, squad room, the new protective vests for 2 officers and Trustee Torkilson noted the tub run is June 14.
- 5. Reports of Village Officials** – Admin. Sheiffer reported that Open Book with the Village Assessor is set for April 30 from 5 – 7 p.m. and that the Village has a new individual from Associated Appraisals working with the Village – Mr. Robert Kilday, she also noted physical testing work has finally begun at 135 Milwaukee Street at the Village owned lot, and she asked Frank McKearn to update the Village Board on the proposed assisted living project in the Village. Lt. Hooker noted Officer Walz will be attending training with the City of Beloit PD on mass shooting incidents and the Lt. expects the new squad to be on the road in May. He also told the Board our new part time officer, Officer Rufer is now on his own for patrol. Public Works Director Johnson noted the thaw machine had finally arrived, Austin Decker will be back this year as a seasonal employee for 30 hours per week as budgeted and the Village will be bidding out this year’s road project (Arthur Drive) in June with the project awarded in July in keeping with the Local Road Improvement Grant Program funding cycle. Treasurer/Deputy Clerk Franseen reported on court statistics for March and thanked the election workers and candidates for running. Library Director Bieber stated the T.V. had arrived which was a gift from the Foundation.
- 6. Old Business** – none

7. New Business -

a) Discussion and Action on Liquor License for M & R Food Mart of Clinton and Operator License Applications Trustee Torkilson moved, seconded by Trustee Jacobs to approve the liquor license for M & R Food Mart of Clinton and Operator Licenses for Deanna Butterbaugh for Clinton Foods, Ashley Ann Furman for Boxcars and Torie Ann Kollasch for Clinton Foods. Motion carried, 6-0. b) Discussion and Action on Service Agreement with Donahue and Associates for Lift Station Evaluation DPW Director Johnson explained work on the 2 Village lift stations was planned for in the 2013 – 2020 Utility Capital Improvement Plan which was completed prior to the completion of the sewer rate study. The \$7,500 not to exceed service agreement with Donahue & Associates provides for the planning work needed to determine the appropriate work to be done on the lift stations. Trustee Nielson moved, seconded by Trustee Olson to approve the service agreement with Donahue and Associates for the pump station evaluation. Motion carried, 6-0. c) Discussion and Action on Proclamation for Peace Officers Memorial Day and Police Week Trustee Bushue moved, seconded by Trustee Torkilson to adopt the proclamation with 1 correction. Motion carried, 6-0. d) Discussion and Action on Proposed Ordinance No. 2014-5 An Ordinance to Amend Section 29-2 of the Municipal Code Entitled “Firearms and Weapons” Lt. Hooker brought this ordinance change forward to address changes that have occurred with State law. The Board discussed a couple wording clarifications they wanted Attorney Henderson to look at. Trustee Bushue moved, seconded by Village President Tracy to table the proposed ordinance and to have it back under old business for the May meeting of the Village Board. Motion carried, 6-0.

10. Approval of Checks, Invoices and Purchase Orders – Trustee Jacobs moved, seconded by Trustee Bushue to approve the purchase order for the Tough Books computer for one of the squads from Baycom as requested by the PD in the total amount of \$3,993. Motion carried 6-0. Trustee Bushue moved, seconded by Trustee Olson to approve the purchase order to T-K Ag Works for sludge spreading as requested by DPW in the amount of \$10,000. Motion carried, 6-0. Trustee Bushue moved, seconded by Trustee Torkilson to approve the purchase order for crack filling to Crack Filling Service Corp. in the amount of \$14,000 as requested by DPW. Motion carried, 6-0. Trustee Jacobs excused himself from participation and action on the purchase order for electrical work by Jakes Electric because of a conflict of interest. Trustee Bushue moved, seconded by Trustee Torkilson to approve the purchase order to Jakes Electric in the amount of \$2,980 as presented by the PD for electrical work related to the squad room/meeting room on the 2nd floor of Village Hall. Motion carried, 5-0, with 1 abstention. Trustee Torkilson moved, seconded by Trustee Bushue to approve payment of the checks and invoices as follows: general fund in the amount of \$100,178.87 and water utility and sewer utility in the amount of \$44,193.82 as listed on the batch cover sheet. Motion carried, 6-0.

11. Media Questions – None

12. Closed Session - none

13. Action from Closed Session –n/a

14. Adjournment – Trustee Bushue moved, seconded by Trustee Torkilson to adjourn the meeting at approx. 8:25 p.m. Motion carried, 6-0.

Respectfully Submitted by Jennifer Sheiffer, Village Administrator

